



Engineering Division

SIRE Public Records

ON LINE RESEARCH

USER'S GUIDE

Approved Plans – (Grading, Street Improvement, Storm Drain, Traffic Signal, Signing and Striping)

CITY processed, recorded maps and documents.

PLAN SET RESEARCH GUIDELINES

There are **TWO (2) STEPS** to online research of **Approved Plan Sets**:

Step 1) Locate the City assigned Plan Set #

Step 2) Locate Plan Set by assigned # in SIRE

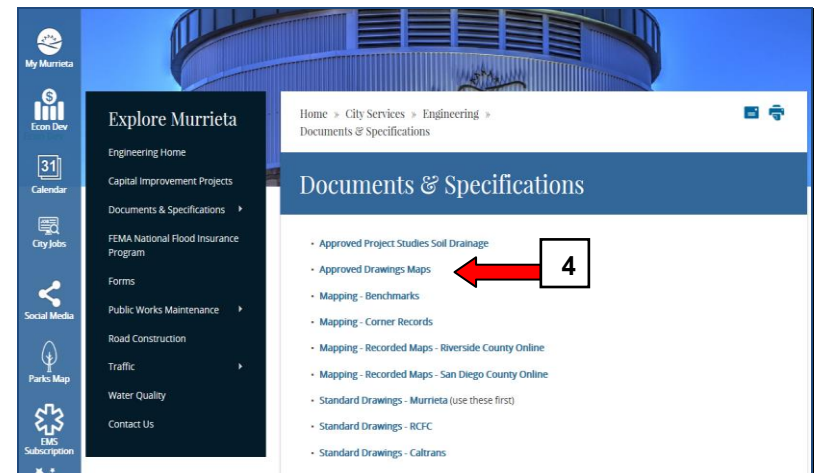
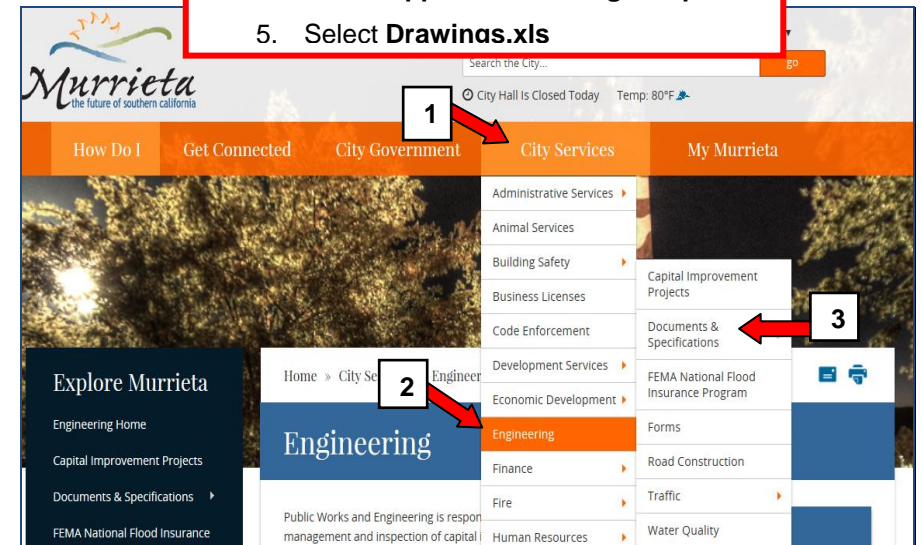
NOTE: The documents available for on line search are limited to those scanned by the City Clerk's Office. Not all recorded documents, permits, resolutions, agreements, etc. are scanned. This is an ongoing process.

SIRE on line instructions rev 6/16/16

STEP 1: LOCATING CITY ASSIGNED PLAN SET

www.MurrietaCA.gov

1. Go to **"City Services"** dropdown list
2. Select **Engineering**
3. Select **Documents & Specifications**
4. Select **Approved Drawings Maps**
5. Select **Drawinas.xls**



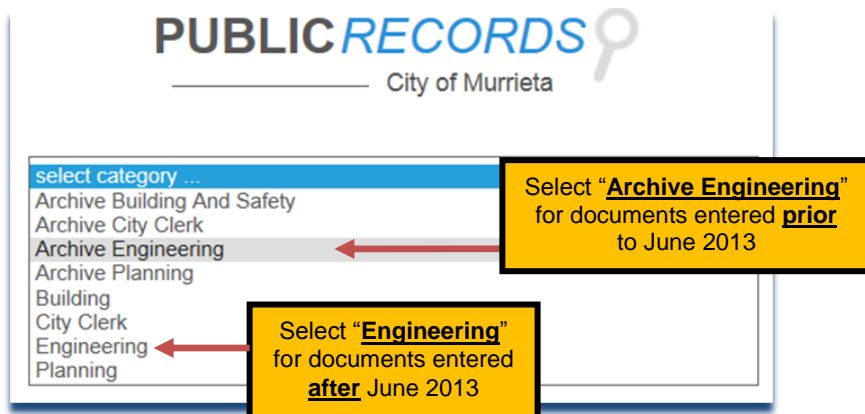
1. Home Screen for **Search Public Records**



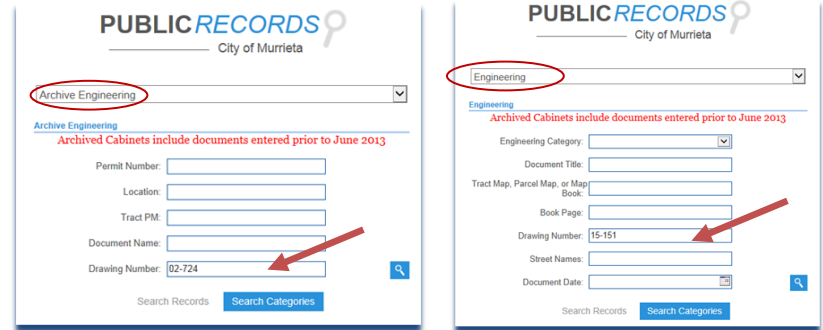
2. Select the **“Search Categories”** Option



3. Select the category from drop down menu



4. Enter **“Drawing Number”** and Select **“Search Categories”**



5. Results – Select the document link, which opens as a pdf file.

